

e-Aushadhi



User Manual For Public Testing Legacy License

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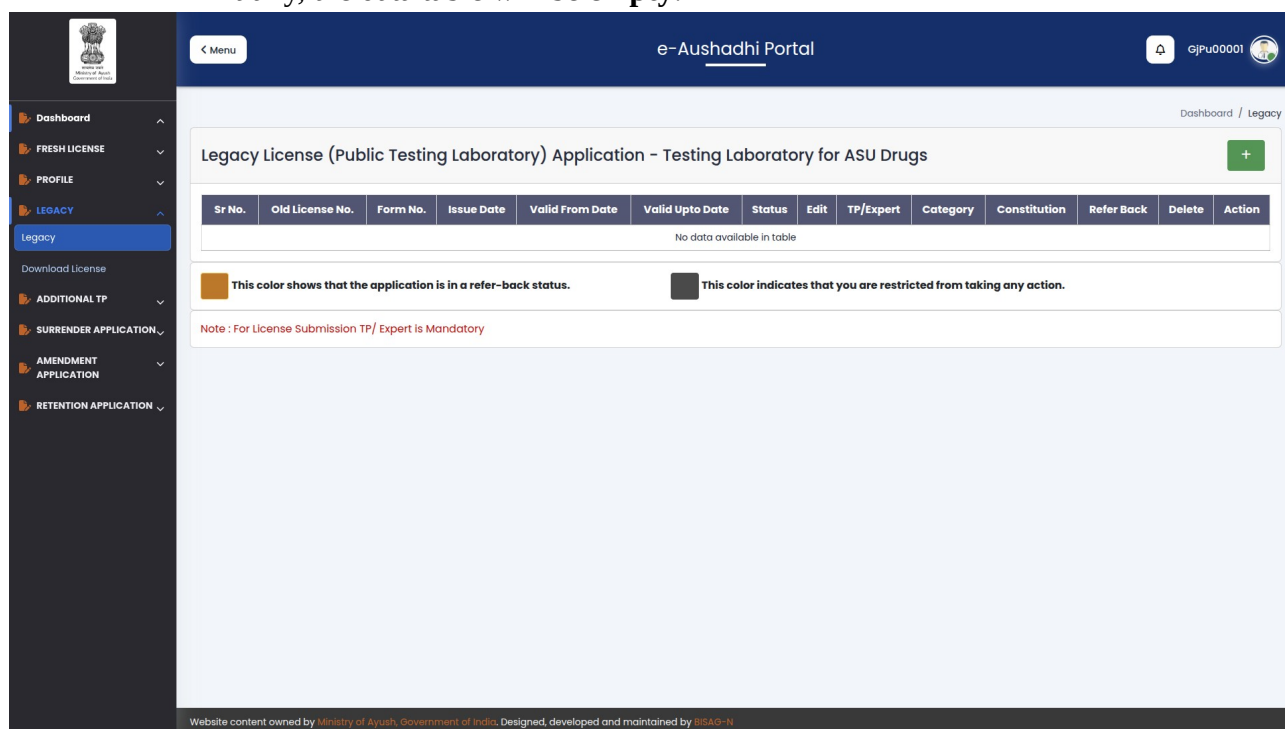
➤ Legacy License Application for PTL

Submitting a legacy License Application

After logging in and receiving approval, the system will redirect you to the **User Dashboard**.

To begin a new license application:

1. From the **left-hand menu**, click on **Legacy > New Application**.
2. The **New Application** screen will appear.
 - Initially, the data table will be **empty**.



The screenshot shows the e-Aushadhi Portal interface. The left-hand menu is visible with options like Dashboard, FRESH LICENSE, PROFILE, LEGACY, and various application types. The main content area is titled "Legacy License (Public Testing Laboratory) Application - Testing Laboratory for ASU Drugs". It features a table with columns: Sr No., Old License No., Form No., Issue Date, Valid From Date, Valid Upto Date, Status, Edit, TP/Expert, Category, Constitution, Refer Back, Delete, and Action. The table is currently empty, displaying "No data available in table". Below the table, there are two status indicators: a yellow box for "refer-back status" and a grey box for "restricted from taking any action". A note at the bottom states: "Note: For License Submission TP/ Expert is Mandatory".

3. Click on the **(plus) icon** to initiate a new application.
4. You will be redirected to the **New Application Entry** page where you can begin entering the required details.



Menu

e-Aushadhi Portal

AsPu00036

Dashboard

FRESH LICENSE

PROFILE

LEGACY

Legacy

Download License

ADDITIONAL TP

SURRENDER APPLICATION

AMENDMENT APPLICATION

RETENTION APPLICATION

License Legacy Information

Add Legacy Data / License Legacy Information

License Form No. *

48

Type of License

Own

Remarks

test

Approved Old License No. *

xtvtdsfsdf

Issue date *

29/08/2025

Valid From date *

21/08/2025

Valid Upto date

dd/mm/yyyy

License Document *

Choose file 04f424df-27e8-4...1520085b32c.pdf

Address Of Premises

Address Line 1

ABC

Address Line 2

ABC

Address Line 3

ABC

City

Guwahati

District

Kamrup

Taluka

Guwahati

Pincode

781003

Submit

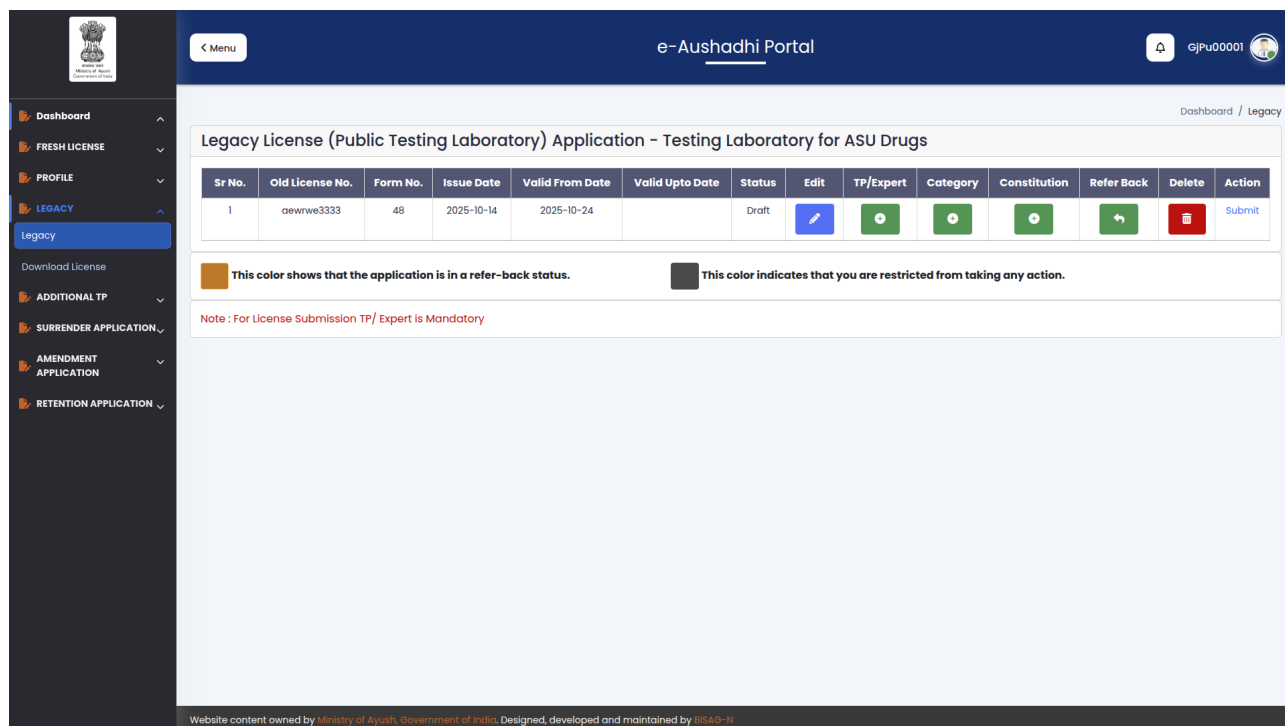
Reset

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Viewing Submitted Applications

After submitting your new license application:

- The application details will appear under the **New Application** tab within the **Legacy License** section on the left-hand menu.
- You can view the status, application number, and other submitted details in the table.
- If your application has any queries then Administration send back the application to you. You can see the reason by clicking on the Refer back button.
- When you resolved the query and then click on comply button to resubmit the application.
- If You enter incorrect details you can also delete the application.



The screenshot shows the e-Aushadhi Portal interface. The top header includes the Ministry of Ayush logo, a menu button, the portal name 'e-Aushadhi Portal', a notification bell, and the user ID 'GJPu00001'. The left sidebar contains navigation options: Dashboard, FRESH LICENSE, PROFILE, LEGACY (selected), Download License, ADDITIONAL TP, SURRENDER APPLICATION, AMENDMENT APPLICATION, and RETENTION APPLICATION. The main content area is titled 'Legacy License (Public Testing Laboratory) Application - Testing Laboratory for ASU Drugs'. It features a table with columns: Sr No., Old License No., Form No., Issue Date, Valid From Date, Valid Upto Date, Status, Edit, TP/Expert, Category, Constitution, Refer Back, Delete, and Action. A single row is visible with status 'Draft'. Below the table, there are two colored boxes: an orange one indicating 'refer-back status' and a grey one indicating 'restricted from taking any action'. A red note states 'Note : For License Submission TP/ Expert is Mandatory'. The footer mentions 'Website content owned by Ministry of Ayush, Government of India. Designed, developed and maintained by BISAG-N'.

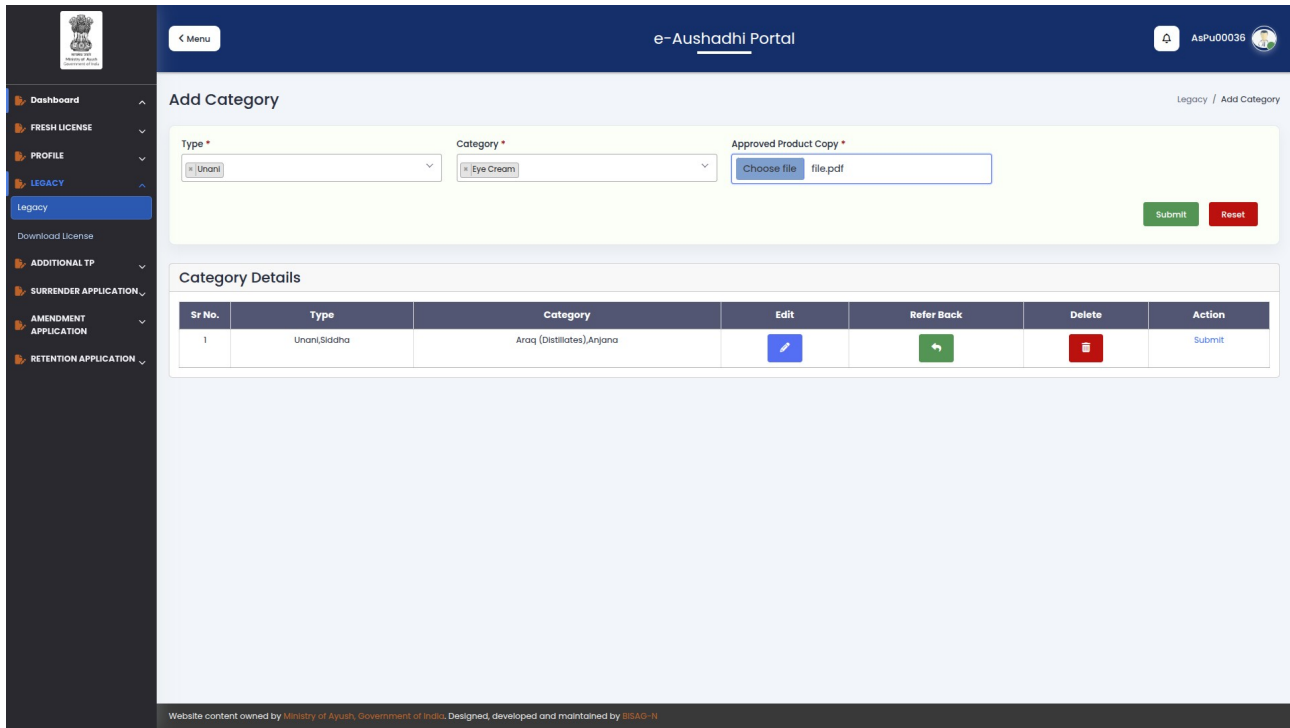
Here, you can:

- **Edit** your previously entered information.
- Fill in additional sections such as:
 - **Category**
 - **TP/Expert**
 - **Other Mandatory Fields as required by the licensing authority**
 - **Note:** Category details and are optional and not mandatory during the license application process. They may be submitted after the successful registration of the manufacturing unit.

Ensure all information is complete and accurate before final submission to avoid delays in processing.

➤ Category

When you click on the **Add Category** button, a new tab or form will open where you can enter Category information.



e-Aushadhi Portal

 Add Category

 Type * Unani

 Category * Eye Cream

 Approved Product Copy * Choose file file.pdf

 Submit Reset

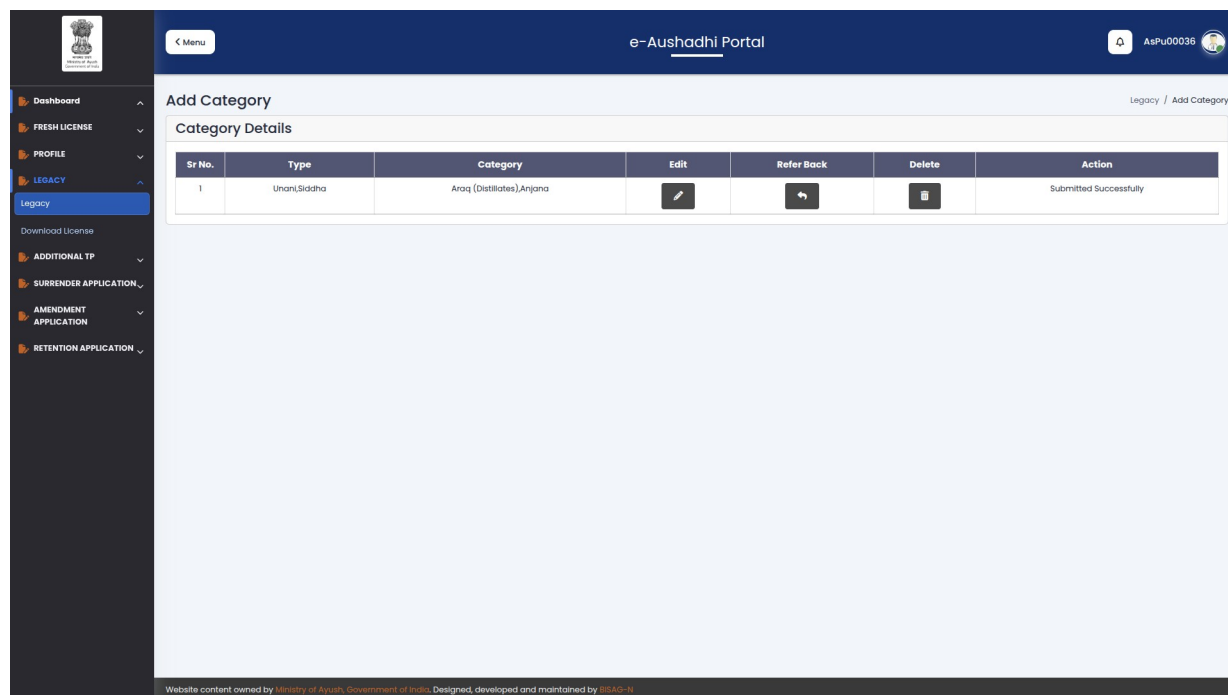
 Category Details

Sr No.	Type	Category	Edit	Refer Back	Delete	Action
1	Unani/Siddha	Araq (Distillates), Anjana				Submit

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After filling in the category information:

- Click **Save** to add the category.
- The entered product will be displayed in the **Category Details** data table below the form.
- In that datatable you have to click on **submit**.
- Afer submit you can not change or add any category



e-Aushadhi Portal

 Add Category

 Category Details

Sr No.	Type	Category	Edit	Refer Back	Delete	Action
1	Unani/Siddha	Araq (Distillates).Anjana				Submitted Successfully

You can add multiple category by repeating this process.

Completing Category Details

After **adding and saving** a category entry, it will appear in the **Category Details** data table.

➤ Technical Person Management

Adding Technical Person (TP) Details

In the **TP (Technical Person) Expert** section:

- Initially, the **data table will be empty**.
- Click on the **(plus) icon** to open the **Add Technical Person** page.

Add Technical Person Page

On this page, fill in all **mandatory fields** related to the technical person, such as:

- Name
- Qualification
- Experience
- Contact Information
- Other required personal and professional details

Appointment Information Section

In the **Appointment Information** section:

For Application Register 3 TP is Mandatory

Chemistry , Pharmacognosy , ASUS Expert Person Incharge

- **Chemistry**



Dashboard

FRESH LICENSE

New Application

Download License

Under Taking

PROFILE

LEGACY

ADDITIONAL TP

SURRENDER APPLICATION

AMENDMENT APPLICATION

RETENTION APPLICATION

Additional Person

Part 1

Personal Information

First Name *	Middle Name	Last Name *
VVVVVV	Enter Middle Name	FFFFFFFF
PAN No. *	Mobile Number *	Email ID *
SDSS4444G	9780980980	ghghghg@gdgdgd.in
Qualification Degree *	Principal subject *	Educational Certificate *
ghghghg	ghghghghgh	Choose file testcheij.pdf
Passing Year *	Last Job	Resignation File
2023	Enter Last Job	Choose file No file chosen
Resignation Date		
dd/mm/yyyy		

Appointment information

Position *	Appointment Date *	Joining Date *
Employee	18/08/2025	18/08/2025
QCL Section *	Incharge Person *	
Chemistry	☒ Yes ☐ No	

Address Information

Line 1 *	Line 2 *	Line 3
ghghghgh	ghghghghgh	Enter Line 3
City *	State *	District *
ghghghgh	Chhattisgarh	Durg
Taluka *		
Bori		

Was this person already approved as a T.P in above section by any Drug Department ?

Choose *

No

Add

Cancel

- **Pharmacognosy**



- Dashboard
- FRESH LICENSE
- New Application
- Download License
- Under Taking
- PROFILE
- LEGACY
- ADDITIONAL TP
- SURRENDER APPLICATION
- AMENDMENT APPLICATION
- RETENTION APPLICATION

Add Technical Person

Part 1

Personal Information

First Name *	Middle Name	Last Name *
FFFFFF	Enter Middle Name	GGGGGGGGG
PAN No. *	Mobile Number *	Email ID *
SDSS5444G	9780980980	ghghghghghghgh.in
Qualification Degree *	Principal Subject *	Educational Certificate *
ghghghgh	hgghghghghgh	Choose file testcheq.pdf
Passing Year *	Last Job	Resignation File
2023	Enter Last Job	Choose file No file chosen
Resignation Date		
dd/mm/yyyy		

Appointment Information

Position *	Appointment Date *	Joining Date *
Employee	18/08/2025	18/08/2025
QCL Section *	Incharge Person *	
Pharmacognasy	☐ Yes ☒ No	

Address Information

Line 1 *	Line 2 *	Line 3
ghghghgh	ghghghghgh	Enter Line 3
City *	State *	District *
ghghghgh	Chhattisgarh	Durg
Taluka *		
Bori		

Was this person already approved as a T.P in above section by any drug Department ?

Choose *

No

Add
Cancel

• ASUS Expert Incharge Person



- Dashboard
- FRESH LICENSE
- New Application
- Download License
- Under Taking
- PROFILE
- LEGACY
- ADDITIONAL TP
- SURRENDER APPLICATION
- AMENDMENT APPLICATION
- RETENTION APPLICATION

Add Technical Person

Part 1

Personal Information

First Name *	Middle Name	Last Name *
BBBBB	Enter Middle Name	SSSSSSSSSS
PAN No. *	Mobile Number *	Email id *
SSSSS4444G	9780808080	ghghghghghghghgh
Qualification Degree *	Principal subject *	Educational Certificate *
ghghghgh	hghghghghgh	Choose file testcheqj.pdf
Passing Year *	Last Job	Resignation File
2023	Enter Last Job	Choose file No file chosen
Resignation Date		
dd/mm/yyyy		

Appointment Information

Position *	Appointment Date *	Joining Date *
Employee	18/08/2025	18/08/2025
QCL Section *	Incharge Person *	
ASUS Expert Person Incharge	☐ Yes ☒ No	

Address Information

Line 1 *	Line 2 *	Line 3
ghghghgh	ghghghghgh	Enter Line 3
City *	State *	District *
ghghghgh	Chhattisgarh	Durg
Taluka *		
Bori		

Was this person already approved as a T.P in above section by any Drug Department ?

Choose *

Yes

Upload File *

[Choose file](#) testcheqj.pdf

[Add](#) [Cancel](#)

After successful Submit TP, your application will move forward for Final Submit.



- Dashboard
- FRESH LICENSE
- PROFILE
- LEGACY
- Legacy
- Download License
- ADDITIONAL TP
- SURRENDER APPLICATION
- AMENDMENT APPLICATION
- RETENTION APPLICATION

e-Aushadhi Portal

AsPu00036

Legacy / Technical Person Data

Technical Person Data

10

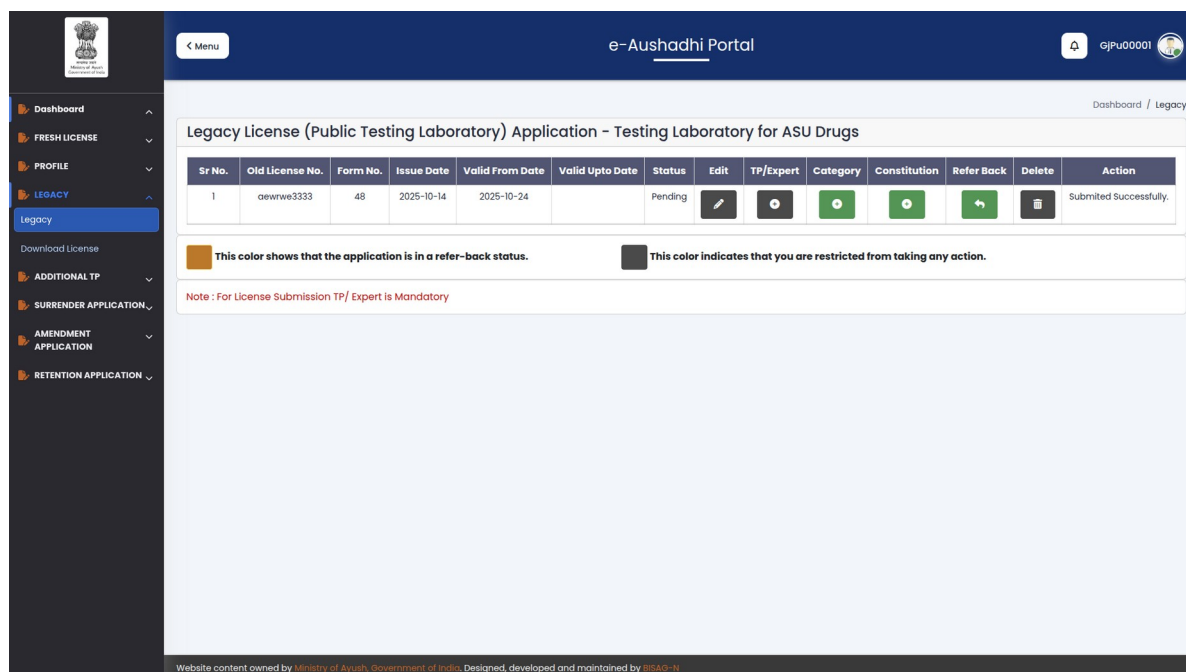
Entries Per Page

Search:

Sr No.	TP Name	Qualification Degree	Principal Subject	Section	Appointment Date	Joining Date	Edit	Delete	ReferBack	Preview	Action
1	SSSSSSSSSS SSSSSSSSSs	dfgdfg	fdgfdgfdg	Chemistry	21-08-2025	21-08-2025					Submitted Successfully
2	fgghghgh fgghghgh	fgghghgh	fhghghgh	ASUS Expert Person Incharge	21-08-2025	21-08-2025					Submitted Successfully
3	fdghfdg fdgfdgfdg	dfgfdg	fdgfdgfdg	Pharmacognosy	21-08-2025	21-08-2025					Submitted Successfully

Showing 1 to 3 of 3 entries

After Submitting Application Tp/ Expert is Being disabled and You can fill Category after submitttng Application Category is not mandatory for Application Submission.



The screenshot shows the e-Aushadhi Portal interface. The top navigation bar includes the Ministry of Ayush logo, a menu button, the portal name 'e-Aushadhi Portal', and a user profile section with a notification bell and the user ID 'GJPu00001'. The left sidebar contains a list of application types: Dashboard, FRESH LICENSE, PROFILE, LEGACY, Download License, ADDITIONAL TP, SURRENDER APPLICATION, AMENDMENT APPLICATION, and RETENTION APPLICATION. The main content area is titled 'Legacy License (Public Testing Laboratory) Application - Testing Laboratory for ASU Drugs'. It features a table with the following columns: Sr No., Old License No., Form No., Issue Date, Valid From Date, Valid Upto Date, Status, Edit, TP/Expert, Category, Constitution, Refer Back, Delete, and Action. A single application is listed with a status of 'Pending'. Below the table, there are two colored boxes: an orange box indicating a 'refer-back status' and a grey box indicating that the user is 'restricted from taking any action'. A note at the bottom states: 'Note : For License Submission TP/ Expert is Mandatory'. The footer of the page mentions that the website content is owned by the Ministry of Ayush, Government of India, and is designed, developed, and maintained by BISAG-N.

➤ License Download

- Once your application will be approved. You can **download your Manufacturing License** directly from the portal.
- Navigate to the application dashboard.
- Click on the "**Download License**" button available at the **top-right corner** of the application view page.



< Menu

e-Aushadhi Portal


 AsPu00036
 

Dashboard

 FRESH LICENSE

 PROFILE

 LEGACY

 Legacy

 Download License

 ADDITIONAL TP

 SURRENDER APPLICATION

 AMENDMENT APPLICATION

 RETENTION APPLICATION

Dashboard / License Download

 License Download - Public Testing Laboratory (Testing Laboratory for ASU Drugs)

Sr No.	Application No.	License No.	Issue Date	TP	License Download
1	00086	AS/b/026/2025	2025-08-29	3	

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